

# **Addendum** to Minehead ETCRF Steering Group Meeting 2

## Meeting held Thursday 3rd December 2020 via Zoom

## The purpose of this note

Following discussions at the above meeting it was agreed that project procurement sheets should be circulated by email for the following two items:

## Discussion 1 – Commissioning One-to-one Mentoring Sessions for independent businesses with a retail consultant.

## Discussion 2 – Looking again at the possibility of facilitating a Gift card scheme for Minehead businesses.

This was in order that the ETCRF sub-committee members could consider and vote on whether to proceed with the projects instead of waiting until the next Sub-group Meeting, which was scheduled for January but has since been deferred until February, in light of the latest lock-down. It was agreed at the meeting that if they were to proceed, it would be good to progress them as quickly as possible

**There were several communications, following up and responding to queries raised by the sub-committee members. Once all outstanding issues were resolved there was unanimous approval for the One-to-one Mentoring Sessions and the Gift Card Scheme was approved by five votes to two.**

***RR***

***5th January 2021***